



## **Minutes of the meeting of Commissioners held on Monday 16<sup>th</sup> January 2023 at 2.00pm in the Lymington Town Sailing Club**

**Present:** Alison Towler (AT) (Chair), Jane Challener (JC), Philip Naylor (PN), Paul Harrison (PH), John Morrow (JM), Darren Longley (DL), Robert Willows (RWil), Chris Lisher (CL), Mike Bowles (MB)

**Officers present:** Ryan Willegers (RW) (Harbour Master & Chief Executive), Sarah Maynard (Administration Officer).

**In Attendance:** Rupert Wagstaff (RWag) (LHAG)

### **1. APOLOGIES FOR ABSENCE**

1.1 No apologies received.

### **2. DECLARATION OF INTERESTS**

2.1 CL declared he had accepted a consultancy position as Designated Person for NFDC at Keyhaven harbour. This was not regarded as a conflict of interest.

### **3. MINUTES OF LAST MEETING (14<sup>th</sup> NOVEMBER 2022)**

3.1 The minutes were agreed and signed by AT.

### **4. MATTERS ARISING FROM MINUTES OF 14<sup>th</sup> NOVEMBER 2022**

4.1 The annual public meeting was held on Thursday 1<sup>st</sup> December 2022 at Lymington Community Centre (Gates Hall). Approximately 80 to 90 people attended.

### **5. LYMINGTON HARBOUR ADVISORY GROUP (LHAG)**

5.1 RWag reported that LHAG had nothing to report.

### **6. OFFICERS REPORT**

6.1 Operations Manager - Commissioners noted the operations report.

6.2 Treasurer - Commissioners noted the Treasurer's report on casual income performance. RW highlighted that although overall YTD casual income for the year was up 1.46% on FY 2021/22, visitor volumes were down. The much quieter winter months were also down on last year due to limited visitor berth capacity due to dredging and mooring works. However, YTD casual revenue overall (+5%) was boosted by a 21.8% increase in LTV revenues.

### **7. SAFETY & PORT MARINE SAFETY CODE (PMSC)**

7.1 Training: DL and RWil attended an online Duty Holder Course organised by the British Ports Association on the 5<sup>th</sup> December 2022. The Safety and Projects Officer attended a marine risk assessment course on the 7<sup>th</sup> December. The officer team undertook fire awareness refresher training on the 14<sup>th</sup> December 2022.

7.2 Breach of Lymington Harbour General Directions (2014) – On the 18<sup>th</sup> November at a hearing at Southampton Magistrates Court, Mr Kevin Kilford pleaded guilty to a significant breach of the harbour speed limit on the 22<sup>nd</sup> July 2022. The Court imposed a fine of £800, a victim surcharge fee of £320 and awarded LHC it's full prosecution costs of £1,710.60. In total Mr Kilford must pay £2,830.60.

**8. AOB**

8.1 None

**9. DATE OF NEXT MEETING**

9.1 Monday 13<sup>th</sup> March 2023